

# GRANADA SANITARY DISTRICT

## OF SAN MATEO COUNTY

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## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

### February 15, 2007

**CALL MEETING TO ORDER:** The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 7:45 p.m.

**ROLL CALL:** Attending Directors: President Leonard Woren, Vice President Fran Pollard, Treasurer Gael Erickson, Secretary Ric Lohman, and Board Member Matthew Clark.

Attending Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, District Administrator Delia Comito.

**PLEDGE OF ALLEGIANCE:** President Woren led those present in reciting the Pledge of Allegiance.

**GENERAL PUBLIC PARTICIPATION**  
None.

### **ACTION AGENDA**

- 1. Consideration of procedures and actions for notice, public hearing, protest and other matters related to increasing fees or charges for refuse collection services and amending Franchise Agreement with Seacoast Disposal Company.**

District Counsel Wittwer discussed the process involved with complying with the provisions of Proposition 218 concerning the proposed rate increase by Seacoast Disposal. The Board directed staff to proceed with the notice of rate increase in accordance with Proposition 218 to property owners receiving garbage and recycling collection services from Seacoast.

- 2. Consideration of the District's Lateral Policy as Outlined in Article 4 of the District Code.**

Director Clark had requested that this item be placed on the agenda due to recent increasing costs for repair of private laterals. The General Manager reviewed the District's current policy of maintaining responsibility for the portion of the lateral within the public right of way. He also outlined other available options, including having the homeowner bear the responsibility for the entire lateral out to the main, and having the District contribute some portion of funding.

**ACTION:** Director Lohman moved to direct staff to bring back a new policy to make the entire lateral the responsibility of the homeowner, with the District contributing up to \$2500 towards the cost of each repair. (Lohman/Erickson).  
Approved 5-0.

### **CONSENT AGENDA**

3. **Approval of Special Meeting minutes for January 18, 2007.**
4. **Approval of Regular Meeting minutes for January 18, 2007.**
5. **Approval of February 2007 warrants totaling \$117,029.93 (Checks 2669- 2702).**
6. **Approval of Assessment District Administrative Costs Fund distribution #08-06/07 totaling \$ 1,540.68.**
7. **Approval of January 2007 Financial Statements.**
8. **Approval of appointment of Director Pollard to CSD Committee, replacing Director Erickson.**

**ACTION:** Director Clark moved to approve the Consent Agenda.  
(Clark/Lohman). Approved 5-0.

### **DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

9. **Sewer Authority Mid-Coastside.**  
The committee reported that the Portola Wet Weather Storage Project was back to Carollo Engineers for further study, and that SAM was pursuing grant funding for the project.
10. **Report on other seminars, conferences, or committee meetings.**  
Director Pollard reported on the CSDA meeting held on February 6, 2007.

### **INFORMATION CALENDAR**

11. **Attorney's Report.**
12. **Treasurer's Report.**
13. **General Manager's Report.**
14. **Administrator's Report.**  
The Administrator reported a change of date for the next quarterly recycle drop-off.
15. **Engineer's Report.**  
The General Manager reviewed the update contained in the agenda concerning the Naples Beach Pump Station project.

### **FUTURE AGENDA ITEMS**

### **ADJOURN REGULAR MEETING**

The Regular Meeting was adjourned at 8:40 p.m.

SUBMITTED BY:

APPROVED BY:

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Chuck Duffy, General Manager

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Ric Lohman, Secretary

Date Approved: March 15, 2007